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To: [Bielefeld, Eric](#); [Harnish, Stacy M.](#)
Cc: [Roup, Christina](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)
Subject: SHS 4540
Date: Friday, September 9, 2022 2:41:36 PM
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Good afternoon,

On Thursday, Sept. 1st, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee reviewed a course proposal for Speech and Hearing Science 4540.

The Panel unanimously approved the request with three recommendations:

1. *Recommendation:* The Panel recommends that the department clarify whether the synchronous sessions (Tuesday 11:30-12:30) are optional or required. For example, on pg. 1 of the syllabus, under “Course Management”, it says that the Tuesday synchronous sessions are optional, while on pg.2 under “How this Online course works; Mode of delivery” it says “There will be a mix of asynchronous recorded lectures and synchronous sessions when you must be logged in to Carmen at a scheduled time (Tuesdays 11:30-12:30).”
2. *Recommendation:* The Panel recommends putting all the due dates for the discussion posts on the course calendar. They note that a column noting due dates for all assignments would be helpful for students.
3. *Recommendation:* The Panel recommends that the department make clear to students where they can purchase, rent, or otherwise procure the required textbook (syllabus pg. 3 under “Course Materials”).

Speech and Hearing Science 4540 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Christina Roup (faculty Chair of the SBS Panel; cc’d on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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